

Financial Performance Monitoring Suite December 2021 – Quarter 3

Executive summary

This report sets out the financial forecast for December 2021, for revenue and capital. The headlines are:

Revenue - the forecast outturn is an estimated underspend of £1.607m when compared to the approved budget and an improvement from Q2 of £0.304m. The additional underspend is primarily due to additional improved performance as recovery from Covid 19 continues.

Capital Programme – the forecast outturn is an estimated underspend of £13.694m.

Service Grouping Summary

Service Commentary

The following table provides the variances by service and where variances are greater than +/- £10,000 comments have been provided by the budget managers/Head of Service. Where there are adverse variances the budget managers have provided details of the actions they are undertaking to address the overspend.

Head of Service	Original Budget	Budget C/F From 2020/21	In year changes	Revised Current Budget	Actuals to 31 December 2021	Q3 Forecast	Funded from Reserves	Revised Q3 Forecast	Variance to Current Budget		Forecast Spend	Forecast Income	Q2 Forecast for Info
	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	%	£'000s	£'000s	£
AD Corporate Resources	6,896	57	66	7,019	932	6,420	(57)	6,363	(656)	-9.3	8,609	(2,189)	6,530
AD Transformation	298	0	0	298	400	436	(135)	301	3	+1.0	518	(82)	293
Chief Operating Officer	4,350	0	0	4,350	(573)	4,448	0	4,448	98	+2.3	35,327	(30,879)	4,771
Corporate Leadership	619	0	0	619	478	670	0	670	51	+8.2	670	0	658
Head of ICT	2,338	0	0	2,338	4,437	2,477	0	2,477	139	+5.9	7,309	(4,832)	2,363
Head of Leisure & Health	522	35	0	557	795	521	0	521	(36)	-6.5	5,313	(4,792)	515
Head of Operations	4,621	7	0	4,628	2,253	3,441	0	3,441	(1,187)	-25.6	8,836	(5,395)	4,458
Housing Manager	180	0	0	180	139	178	0	178	(2)	-1.1	178	0	178
Growth Manager	791	0	0	791	3,267	3,526	(2,751)	775	(16)	-2.0	6,308	(2,782)	758
Programme Delivery Manager	71	0	0	71	53	70	0	70	(1)	-1.4	70	0	71
Total	20,686	99	66	20,851	12,181	22,187	(2,943)	19,244	(1,607)	-7.7	73,138	(50,951)	20,595
Covid-19 Tranche 5	0	0	(758)	(758)	(758)	30	(788)	(758)	0	+0.0	788	(758)	(758)
Covid-19 Recovery Programme	0	0	0	0	97	138	(138)	0	0	+0.0	138	0	0
Total	20,686	99	(692)	20,093	11,520	22,355	(3,869)	18,486	(1,607)	-7.7	74,064	(51,709)	19,837

A detailed breakdown is shown in Annex A

CAPITAL PROGRAMME

The approved gross capital programme for 2020/21 is £18.169m plus the re-phasing of the £14.558m, together with in year budget of £12.239m giving a revised total Capital Programme for 2021/22 of £44.966m.

The Capital Programme is forecast to have an underspend of £13.694m, comprising underspends, overspends and growth.

The table below shows the capital programme by scheme with proposed rephasing, expenditure to date and forecast outturn.

Due to the Covid 19 pandemic, this has and may continue to affect delivery of some projects in terms of capacity of internal resources and the uncertainty within economical landscape for investments into property.

Capital Project Expenditure Summary

CAPITAL PROGRAMME SUMMARY

Department	Project Code	Description	Lead Officer	Original Budget 2021/22 £	Latest Budget 2021/22 £	YTD Actual 2021/22 £	Q2 Forecast 2021/22 £	Forecast Variance 2021/22 £	Comment on Variances over £10,000
Corporate Resources	100001	Bridge Place Car Park Const	Claire Edwards	0	345,592	7,995	345,592	0	
Corporate Resources	100006	Bldg Efficiency - Salix Funding	Mark Houston	0	0	3,448	38,893	38,893	Pay back of Salix funding project - need to view budget to cover costs
Corporate Resources	100035	Retro-Fit Buildings	Mark Houston	0	227,501	0	227,501	0	
Corporate Resources	100054	Oak Tree Remedial Work	Jackie Golby	0	1,787,248	130,075	875,000	(912,248)	Richard Herrmann Associates have been replaced, the project scope has been reduced with expected savings.
Corporate Resources	100056	Alms Close	Jackie Golby	0	0	1,885	41,790	41,790	
Corporate Resources	100059	Health and Safety Works on Commercial Properties	Jackie Golby	35,000	50,499	0	50,499	0	
Corporate Resources	100060	Energy Efficiency Works at Commercial Properties	Jackie Golby	10,000	76,051	0	70,000	(6,051)	
Corporate Resources	100061	VAT Exempt Capital	Claire Edwards	24,000	24,000	0	24,000	0	
Corporate Resources	100063	Company Share Investment	Claire Edwards	0	100,000	0	100,000	0	
Corporate Resources	100085	Huntingdon Redevelopment	Claire Edwards	0	8,500,000	0	8,500,000	0	Will not happen until feasibility study is completed
Corporate Resources	100092	Lighting - Loves Farm Footpath	Mark Houston	0	16,000	8,120	8,237	(7,763)	
Corporate Resources	100109	Capita & Payment Portal Upgrade	Claire Edwards	15,000	15,000	0	15,000	0	
Corporate Resources	100111	Estates Roof Replacement	Jackie Golby	130,000	130,000	0	130,000	0	
Corporate Resources	100112	Re-Letting Enhancement Works	Jackie Golby	250,000	250,000	0	250,000	0	

Capital Project Expenditure Summary

Corporate Resources	100113	Re-Letting Incentives	Jackie Golby	150,000	150,000	0	150,000	0	
Corporate Resources	100115	PFH - BMS	Mark Houston	115,000	85,000	0	0	(85,000)	No longer required due to Salix s31 funding
Corporate Resources	100122	Skills Fund	Mark Houston	0	20,948	20,948	20,948	0	Fully grant funded scheme
Corporate Resources	100126	Pathfinder House Decarbonisation Scheme	Mark Houston	0	1,513,700	645,697	1,513,700	0	Salix s31 grant funding
Corporate Resources	100127	OL Ramsey Decarbonisation Scheme	Mark Houston	0	2,269,193	875,273	2,269,193	0	Salix s31 grant funding
Corporate Resources	100129	Upgrade/Replacement of Public Toilets	Mark Houston	0	260,000	0	260,000	0	CPCA Accelerated funding
Corporate Resources	100131	Sites for SMEs	Jackie Golby	0	37,300	0	37,300	0	CPCA Accelerated funding
Corporate Resources	100136	Smarter Towns	Claire Edwards	0	91,000		91,000		
Transformation	100081	Robotics	Tony Evans	0	50,000	0	0	(50,000)	Project has been stopped due to lacking a business case to proceed, the organisation is not in a position to currently generate a return on investment in robotics. The provision of SaaS robotics tools within the Office 365 solution changes the likely nature of this project.
Transformation	100096	Audio Visual Equipment	Tony Evans	15,000	45,000	0	0	(45,000)	COVID related funding has been used to deliver some changes to AV equipment. Further spending is on hold until a complete understanding of the future operating model and ways of working of the council is understood to ensure the most appropriate spend of capital.
Transformation	100098	Voice Bots	Tony Evans	0	34,000	0	4,000	(30,000)	
Transformation	100124	Data Warehouse & GIS	Tony Evans	16,000	16,000	0	9,335	(6,665)	
Chief Operating Officer	100064	Printing Equipment	Andy Lusha	0	16,000	0	13,714	(2,286)	

Capital Project Expenditure Summary

Chief Operating Officer	100075	Environmental Health Software	Finlay Flett	0	0	18,145	18,145	18,145	Programme Manager invoice from Dec 20 received late, Licence for Civica APP for 2021/22 to ensure manual migration of data can take place, and additional data migration costs from March 2021. All approved by Project Sponsor.
Chief Operating Officer	100082	Traveller Security Improvements	Finlay Flett	0	0	6,952	6,952	6,952	Works delayed from previous year primarily due to covid issues. All works completed now.
Chief Operating Officer	100106	Replacement Corporate Scanners	Andy Lusha	25,000	25,000	0	21,429	(3,571)	
Chief Operating Officer	100125	Conservation Area Appraisals	Jacob Jaarsma	47,000	47,000	0	47,000	0	
Chief Operating Officer	100135	Mobile Home Park - Electrical Works	Finlay Flett	0	30,000	6,180	30,000	0	
Growth	100047	Community Infrastructure	Claire Burton	0	5,560,798	0	5,560,798	0	Forecast shows all of the expected 21/22 payments to external organisations from the CIL pot
Growth	100076	A14 Upgrade	Clara Kerr	200,000	600,000	0	400,000	(200,000)	Confirmation received saying we owe 2 years' worth of contributions, budget was set for 3 years to be paid in 21/22.
Growth	100077	Housing Company	Clara Kerr	0	206,000	0	0	(206,000)	Delayed spend and may be that project will not go ahead at all.
Growth	100114	Market Towns Programme	Clara Kerr	350,000	350,000	0	300,000	(50,000)	£300k from CPCA will be received to cover this cost
Growth	100123	Future High Streets	Clara Kerr	12,300,000	12,758,748	0	5,947,492	(6,811,256)	Budget was included for the full cost of the project which will be delivered over the next 3 years to be completed by March 2024. Therefore, the underspend will be automatically carried forward into future years.
Growth	100132	Bicycle Kitchen	Claire Burton	0	15,000	0	15,000	0	CPCA Accelerated funding
Growth	100133	Wayfinding & Info - Digital Screens	Clara Kerr	0	200,000	0	200,000	0	CPCA Accelerated funding
3CICT	100090	Wi-Fi Access Points	Sagar Roy	0	12,000	0	12,000	0	

Capital Project Expenditure Summary

3CICT	100101	Mobile Phones Replacement	Sagar Roy	65,000	65,000	0	65,000	0	
3CICT	100102	Telephony Replacement	Sagar Roy	200,000	200,000	0	200,000	0	
3CICT	100103	Shared Data Centre Capacity	Sagar Roy	39,000	39,000	0	39,000	0	
3CICT	100104	Information@Work Consolidation	Sagar Roy	20,000	20,000	0	20,000	0	
3CICT	100105	GIS Test Environment	Sagar Roy	16,000	16,000	0	16,000	0	
Leisure & Health	100018	OL St Neots Synthetic Pitch	Jonathon Clarke	0	14,558	14,558	14,558	0	£14,559 is due from Sports England as a final grant payment. Process underway to claim back.
Leisure & Health	100020	Leisure Cents - Future Improve	Paul France	296,000	436,000	88,698	443,737	7,737	
Leisure & Health	100023	Sn Leis C - Gen Improve (Cs)	Paul France	0	0	(625)	0	0	
Leisure & Health	100024	St Ivo - General Improve (Cs)	Paul France	0	0	(4,006)	0	0	
Leisure & Health	100058	One Leisure Ramsey 3G	Martin Grey	0	837,425	303,156	820,386	(17,039)	£120,000 to be funded from the CIL pot, £26,549 to be funded from S106. £461,295 football foundation money has been received, 5% FF to be kept back.
Leisure & Health	100078	OL St Ives Changing Rooms	Chris Keeble	0	304,603	280,434	291,928	(12,675)	150k to be funded from CIL, £50k was underspent on the OL Future Improvements project code in 20/21 has been moved over to here for spend in 21/22. Total spend is forecasted.
Leisure & Health	100108	One Leisure CCTV Upgrade	Paul France	110,200	110,200	0	114,899	4,699	
Operations	100028	Lone Worker Software	Eddy Gardener	0	20,000	0	17,143	(2,857)	
Operations	100037	CCTV - Camera Replacements	Eddy Gardner	0	0	(50,508)	0	0	
Operations	100039	Play Equipment	Helen Lack	30,000	51,256	22,138	50,500	(756)	
Operations	100040	Wheeled Bins	Andrew Rogan	254,000	254,000	120,795	247,479	(6,521)	

Capital Project Expenditure Summary

Operations	100043	Vehicles & Plant	Andrew Rogan	1,396,000	1,443,054	830,862	1,443,054	0	
Operations	100066	Operations Back Office	Helen Lack	0	0	5,527	5,527	5,527	
Operations	100073	Parking Strategy	George McDowell	80,000	169,500	(21,487)	76,516	(92,984)	
Operations	100074	Park Fencing	Helen Lack	13,000	13,000	733	7,235	(5,765)	
Operations	100083	Godmanchester Mill Weir Improvements	Andrew Rogan	0	426,870	426,870	426,870	0	Fully funded from grants
Operations	100084	St.Ives Park	Helen Lack	0	57,768	0	57,768	0	Fully funded from CIL
Operations	100091	Civil Parking Enforcement	George McDowell	0	217,000	0	186,000	(31,000)	
Operations	100093	Secure Cycle Storage	George McDowell	87,600	272,000	0	233,143	(38,857)	Fully funded from CIL
Operations	100094	Districtwide Signage	Matthew Chudley	0	70,000	0	60,000	(10,000)	
Operations	100095	Hinchingbrooke Country Park	Judith Arnold	0	1,546,049	9,831	200,000	(1,346,049)	
Operations	100100	St Neots Riverside Park Path/Cycle Imps	Matthew Chudley	0	450,000	7,067	7,067	(442,933)	Fully funded from CIL
Operations	100116	Additional EV Charge Points	George McDowell	30,000	30,000	0	0	(30,000)	This was additional budget set aside by the members for EV charging points. Since then we were able to secure CPCA funding, so this budget so no longer needed
Operations	100118	Parklets	Helen Lack	0	206,000	33,544	210,115	4,115	CPCA Accelerated funding
Operations	100119	Solar Benches	Helen Lack	0	22,500	0	19,286	(3,214)	CPCA Accelerated funding
Operations	100120	Covered Benches	Helen Lack	0	22,500	0	19,286	(3,214)	CPCA Accelerated funding
Operations	100121	Town Walks	Helen Lack	0	34,000	9,031	38,174	4,174	CPCA Accelerated funding
Operations	100128	Modern Waste Solutions	Matthew Chudley	0	66,348	60,000	116,869	50,521	CPCA Accelerated funding

Capital Project Expenditure Summary

Operations	100130	Market Trader Pop Ups	George McDowell	0	35,000	12,066	42,066	7,066	CPCA Accelerated funding
Operations	100134	Places to Dwell	Helen Lack	0	55,000	0	47,143	(7,857)	CPCA Accelerated funding
Housing	100007	Disabled Facilities Grants	Pamela Scott	1,850,000	1,850,000	563,677	1,450,000	(400,000)	Spending is dependent on referrals from Occupational Health to Cambs HIA, There is a backlog of work from last year due to Covid-19 restrictions and staffing issues. Also, it is taking Contractors longer to complete work and submit invoices for the same reason.
HDC Total				18,168,800	45,269,209	4,437,077	34,591,266	(10,677,943)	

